



Received 4/11

ZACK MULLOCK
Mayor

PAUL E. DIETRICH
City Manager
City Engineer

MAUREEN K. MCDADE
Deputy Mayor

ERIN BURKE
City Clerk

LORRAINE M. BALDWIN
Councilmember

STEVE BODNAR
Councilmember

SHAINÉ P. MEIER
Councilmember

April 8, 2025

Lauren Vitelli
West Cape May
732 Broadway
West Cape May, NJ 08204

Subject: Water Invoices

Dear Ms. Vitelli:

I received your inquiry regarding bulk water bills for the 4th Quarter 2024, January 2025 and February 2025. The Basic Bulk Water Rate and Desal Rate is \$6.24 and \$2.31 respectively for these referenced bills. Review of the bills have the following comments:

- 4th Quarter 2024 appears to be correct, and no revisions are necessary. Balance due is \$16,430.67.
- 2024 Adjustment for change of Basic Bulk Rate. The calculation for the 2024 adjustment included the adjustment for November and December but it should not have since the 4th Quarter bill made the proper adjustment for the update rate. Therefore the updated monthly adjustment should be \$4,106.15 not \$4,935.17 that was shown on the January and February 2025 bills.
- January 2025 bill had the following errors:
 - Bill shows the correct amount for the Basic Bulk Rate, however the extended price still had the old rate of \$5.01. Bill should be \$15,151.20. (2,360 gal x \$6.42/1,000 = \$15,151.20)
 - Bill shows an incorrect amount for the Desal Rate, however the extended price used the correct Desal Rate of \$2.31. (2,360 gal x \$2.31/1,000 gal = \$5,451.60.)
 - Updated 2024 Adjustment: \$4,106.15 (not \$4,925.17)
 - Total for January 2025 should be \$24,708.95. (\$15,151.20 + \$5,451.60+\$4,106.15)
- February 2025 bill had the following errors:
 - Bill shows the correct amount for the Basic Bulk Rate, however the extended price still had the old rate of \$5.01. Bill should be \$11,080.92. (1,726 gal x \$6.42/1,000 = \$11,080.92)
 - Bill shows an incorrect amount for the Desal Rate, however the extended

City of Cape May
National Historic Landmark

City Hall • 643 Washington Street • Cape May, New Jersey 08204-2397 • (609) 884-9525 • Fax: (609) 884-8589

www.capemaycity.com

price used the correct Desal Rate of \$2.31. (1,726 gal x \$2.31/1,000 gal = \$3,987.06.)

- o Updated 2024 Adjustment: \$4,106.15 (not \$4,925.17)
- o Total for February 2025 should be \$19,174.13. (\$11,080.92 + \$3,987.06+\$4,106.15)

Total amount due now is as follows:

4 th Quarter Adjustment:	\$16,430.67.
January 2025:	\$24,708.95
February 2025:	\$19,174.13
Total Due:	\$60,313.75

If you have any questions, please do not hesitate to contact Deborah Lindholm or myself.

Very Truly Yours



Paul Dietrich
City Manager

cc. Deborah Lindholm, Tax Collector

Enclosures

4th Quarter 2024 Bill & Voucher
Revised 2024 Adjustment calculation
Revised January 2025 Bill & Voucher
Revised February 2025 Bill & Voucher

Borough of West Cape May 2024

	Gallons	2024 Rate	Actual Billed	Difference	Amount Due	
January	2,059	\$6.24	\$5.01	\$1.23	\$2,532.57	
February	2,123	\$6.24	\$5.01	\$1.23	\$2,611.29	
March	1,574	\$6.24	\$5.01	\$1.23	\$1,936.02	
April	2,955	\$6.24	\$5.01	\$1.23	\$3,634.65	
May	3,817	\$6.24	\$5.01	\$1.23	\$4,694.91	
June	7,186	\$6.24	\$5.01	\$1.23	\$8,838.78	
July	7,391	\$6.24	\$5.01	\$1.23	\$9,090.93	
August	7,015	\$6.24	\$5.01	\$1.23	\$8,628.45	
September	5,940	\$6.24	\$5.01	\$1.23	\$7,306.20	
October	0	\$6.24	\$5.01	\$1.23	\$0.00	
November	0	\$6.24	\$5.01	\$1.23	\$0.00	
December	0	\$6.24	\$5.01	\$1.23	\$0.00	
Total:	<u>40,060</u>				<u>\$49,273.80</u>	12 <u>\$4,106.15</u>

January 2025 Billing:

Original bill sent

Billing should have been

Bulk: 2,360 gallons @ \$5.01 \$11,823.60

Bulk: 2,360 gallons @ \$6.42 \$15,151.20

Desal: 2,360 gallons @ \$2.31 \$5,451.60

Desal: 2,360 gallons @ \$2.31 \$5,451.60

2024 monthly installment \$4,935.17

2024 monthly installment \$4,106.15

TTL \$22,210.37

TTL \$24,708.95

February 2025 Billing:

Original bill sent

Billing should have been

Bulk: 1,726 gallons @ \$5.01 \$8,647.26

Bulk: 1,726 gallons @ \$6.42 \$11,080.92

Desal: 1,726 gallons @ \$2.31 \$3,987.06

Desal: 1,726 gallons @ \$2.31 \$3,987.06

2024 monthly installment \$4,935.17

2024 monthly installment \$4,106.15

TTL \$17,569.49

TTL \$19,174.13

West Cape May Water Billing

December 2024 (billed February 21, 2025) – Billing is correct

Bulk	Gallons	Rate	TTL
October	5602	6.24	34956.48
November	2486	6.24	15512.64
December	1487	6.24	9278.88
Individual Meters	282	6.24	1759.68
9857			61,507.68

Desal	Gallons	Rate	TTL
October	5602	2.31	12940.62
November	2486	2.31	5742.66
December	1487	2.31	3434.97
Individual Meters	282	2.31	651.42
9857			22,769.67

TTL Direct Conenct/City Lines 1433 @ 7.5%

107.48

Quarterly Total \$84,384.83

October Pmt - 41,006.64

November Pmt -18,197.52

December Bal 25,180.67

Credit - 8,750.00 (last credit)

Remaining due \$16,430.67

The quarterly billing for 4th qtr 2024 was corrected to the proper rate of \$6.24 for bulk water. January – September bulk billed at \$5.01 not \$6.24 see following chart.

CITY OF CAPE MAY WATER & SEWER DEPARTMENT

643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

CAPE MAY BULK WATER CT/NOV/DEC
Sales from WCM Quarterly Report
Meter Location:

2024

	OCTOBER	NOVEMBER	DECEMBER	Totals
MASTER METERS:				
1 WCM-Canning Hse Ln Consp	13716	5050	4,032	22798
2 Minus Wilbraham Park	-4528	-1516	-1,503	-7547
3 Add 6" Wil Prk Hi Flow	75	47	38	160
4 Add 6" Wil Park, Lo Flow	0	0	0	0
5 Add WCM Broadway, Hi Flow	63	30	15	108
6 Add WCM Broadway, Lo Flow	10	1	1	12
Sub-Total	9336	3612	2583	15531
9 Less Cape May Point Flow	-3734	-1126	-678	-5538
10 Less Lwr Twp Flow (Sunset)	0	0		0
11 Less Route 30 Qrtly Flow	0	0	-418	-418

12 Total West Cape May Flow

DM 5602 *DM* 2486 *DM* 1487

13 BROADWAY

41,006.64 18,192.52

9575
1151

INDIVIDUAL METERS:

14 W. PERRY
15 S BROADWAY
Sub-Total (Individual)

11 ✓
271 ✓
282

CONSUMPTION:

16 Total Bulk
17 Total Direct Connect/City lines

9857
1433 *DAL*

BILLINGS:

18 Previous Balance
19 Basic Bulk @\$6.24 ← * per 1,000 gals.
20 Desal Bulk @ \$2.31 per 1,000 gals.
21 Direct Conn @ 7.5% per 1000

\$ 61,507.68 ✓
\$ 22,769.67 ✓
\$ 107.48 ✓

**QUARTERLY
TOTAL**

\$ 84,384.83

Less Previously Billed:

OCT/NOV

\$ 59,204.16

BALANCE DUE OCT/NOV/DEC

Final Credit Adjustment

Sub-total

\$ 25,180.67

\$ (8,750.00)

\$ 16,430.67

Total Balance Due

\$ 16,430.67

** Rate was changed
for December.*

*Correct
with 2024
pricing*

OF CAPE MAY MASTER METER READING SHEET

December 2024

DATE OF READINGS: 1-2-25

LOCATION	METER SIZE	PREVIOUS READ	PRESENT READ	CONSUMPTION
CAPE MAY POINT (Gibson)	6 IN	722,275,000	724,204,000	1,929,000
CAPE MAY POINT METER # 1147917	6 IN	248,342,816	249,020,416	677,600
WEST CAPE MAY (CHL) TRANS#15909856	10 IN	213,144,600	213,145,000	1,000
WILBURHAM WCM TRANS#15924016 METER #91304441	10 IN	335,202,998	339,734,682	4,031,684
METER (WILB) H/FLOW	6 IN	085,805,830	087,309,320	1,503,370
METER (WILB) L/FLOW	6 IN	4,591,810	4,629,450	38,140
BROADWAY H/FLOW GRANT	6 IN	000,763,000	000,763,000	0
BROADWAY L/FLOW GRANT	6 IN	4,628,450	4,643,790	15,340
CANNING HOUSE METER TRANS#11198392 METER #72910890	2 IN	000,738,000	000,739,000	1,000
		11,549,490	11,581,800	32,310

J WCM-CHL CONSUMPTION: 4,632

L MINUS WLB PARK CONSUMPTION: 1,503

M ADD WIL PK HI FLO CONSUMPTION: 38

N ADD WIL PK LOW FLOW CONSUMPTION: 0

O ADD WCM BROADWAY/GRANT HI FLOW: 15

P ADD WCM BROADWAY/GRANT LOW FLOW: 1

SUB-TOTAL: 2,583

MINUS CAPE MAY POINT: * 678

TOTAL WEST CAPE MAY: 1,905

MINUS LOW/TWP RT 30 QUARTERLY: 418

TOTAL WEST CAPE MAY: 1,487

for WCM- 4th Quarter		
Updated		
Assumptions		
Location	Metered	TOTAL IN GALLONS
R-17-R17	* W. Perry 9	11,000
C- R17-R17	* S. BROADWAY 12	271,000
12 F- R01-R05	BROADWAY ONLY 102	1,151,000
F	TOTALS FOR BROADWAY 102	1,151,000
	TOTALS FOR (*) ONLY 21	282,000
	GRAND TOTALS 123	1,433,000
This quarter printout shows 985 customers		
using 8,938,064 gallons.		

February 21, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

\$

\$

\$

\$

\$

\$

\$

OTHER ACCOUNTS

\$

\$

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges - 4th Quarter 2024

Oct/Nov/Dec 2024

(See Attached)

Quarterly Total \$84,384.83
Less Prev. Billed (\$59,204.16)
Final Credit Adjust. (\$8,750.00)
Subtotal \$16,430.67

Total Balance Due \$16430.67

Adjusted Bills
for WCM

Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the L. that the within bill is correct in all its particulars; that the materials have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is just due and owing; and that the amount charged is a reasonable one.

X Deborah Lindholm 02/21/25

(Signature)

(Date)

Tax Collector

(Official Position)

The above claim was approved and ordered paid at meeting held

Date

CITY OF CAPE MAY

WATER & SEWER DEPARTMENT

643 Washington St
 Cape May, NJ 08204
 609-884-9575
 609-884-9538

WEST CAPE MAY BULK WATER CT/NOV/DEC 2024
 Actual Sales from WCM Quarterly Report

Mtr # Meter Location:

	OCTOBER	NOVEMBER	DECEMBER	Totals
MASTER METERS:				
1 WCM-Canning Hse Ln Consp	13716	5050	4,032	22798
2 Minus Wilbraham Park	-4528	-1516	-1,503	-7547
3 Add 6" Wil Prk Hi Flow	75	47	38	160
4 Add 6" Wil Park, Lo Flow	0	0	0	0
5 Add WCM Broadway, Hi Flow	63	30	15	108
6 Add WCM Broadway, Lo Flow	10	1	1	12
Sub-Total	9336	3612	2583	15531
9 Less Cape May Point Flow	-3734	-1126	-678	-5538
10 Less Lwr Twp Flow (Sunset)	0	0		0
11 Less Route 30 Qrtly Flow	0	0	-418	-418
12 Total West Cape May Flow	5602	2486	1487	9575
13 BROADWAY				1151
INDIVIDUAL METERS:				
14 W. PERRY				11
15 S BROADWAY				271
Sub-Total (Individual)				282
CONSUMPTION:				
16 Total Bulk				9857
17 Total Direct Connect/City lines				1433
BILLINGS:				
18 Previous Balance				
19 Basic Bulk @\$6.24 per 1,000 gals.				\$ 61,507.68
20 Desal Bulk @ \$2.31 per 1,000 gals.				\$ 22,769.67
21 Direct Conn @ 7.5% per 1000				\$ 107.48
QUARTERLY TOTAL				\$ 84,384.83
Less Previously Billed:	OCT/NOV			\$ 59,204.16
BALANCE DUE OCT/NOV/DEC				\$ 25,180.67
Final Credit Adjustment				\$ (8,750.00)
Sub-total				\$ 16,430.67
Total Balance Due				\$ 16,430.67

March 25, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

OTHER ACCOUNTS

	\$
	\$

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges

January 2025
(See Attached)

Revised Bill
3/25/25

Total Due \$24,708.95

Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the charges have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is just due and owing; and that the amount charged is a reasonable one.

X

Aisa Brown

03/25/2025

(Signature)

(Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting held

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK SALES: **JANUARY** 2025

Mtr # Meter Location: Totals

MASTER METERS:

1 WCM-Canning Hse Ln Consp	4153
2 Minus Wilbraham Park	-980
3 Add 6" Wil Prk, Hi Flow	55
4 Add 6" Wil Prk, Lo Flow	1
5 Add WCM Broadway, Hi Flow	27
6 Add WCM Broadway, Lo Flow	6
Sub-Total	3262
9 Less Cape May Point Flow	-902
10 Less Sunset Beach Flow	0
11 Less RT 30 Qtrly Flow	0
12 Total West Cape May Flow	2360

Basic Bulk @	\$6.42	\$15,151.20
Desal Bulk @	\$2.31	\$5,451.60
2024 Monthly Installment per letter		\$4,106.15
Total Due		\$24,708.95

March 25, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

OTHER ACCOUNTS

	\$
	\$

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges

February 2025
(See Attached)

Revised Bill
3/25/25

Total Due \$19,174.13

Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the materials have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is just due and owing; and that the amount charged is a reasonable one.

X Lisa Brown 03/25/2025
(Signature) (Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting held

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK SALES: **FEBRUARY** 2025

Mtr # Meter Location: Totals

MASTER METERS:

1 WCM-Canning Hse Ln Consp	3329
2 Minus Wilbraham Park	-987
3 Add 6" Wil Prk, Hi Flow	46
4 Add 6" Wil Prk, Lo Flow	1
5 Add WCM Broadway, Hi Flow	18
6 Add WCM Broadway, Lo Flow	1

Sub-Total 2408

9 Less Cape May Point Flow	-682
10 Less Sunset Beach Flow	0
11 Less RT 30 Qtrly Flow	0
12 Total West Cape May Flow	1726

Basic Bulk	\$6.42	\$11,080.92
Desal Bulk @	\$2.31	\$3,987.06
2024 Monthly Installment per letter		\$4,106.15
Total Due		\$19,174.13